

**Immanuel Bible College and Baptist Theological Seminary  
Transcript Request Form**

**To the Academic Dean:**

I have applied to \_\_\_\_\_ for the semester/quarter  
beginning \_\_\_\_\_ of 20\_\_\_\_\_.

Please send a copy of my College Transcript to:

Individual or Position: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

State & Zip Code: \_\_\_\_\_

Please attach the "Personal Information" given below to the transcript prior to mailing:

**Personal Information**

Full Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

State & Zip Code \_\_\_\_\_

Social Security Number \_\_\_\_\_

Birth Date \_\_\_\_\_ Graduation Date \_\_\_\_\_

If you need further information, please contact me at the following number: \_\_\_\_\_

Thank you for responding to this request as promptly as possible.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Note: This completed form must be accompanied by a \$10.00 Transcript Request Fee.**